



*Spirit of Life Lutheran Church ~ Pastor Marietta Nelson-Bittle
 Little Doves Children's Learning Center ~ Maggie Miner, Director
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<https://www.spiritoflifelutheran.org/little-doves.html>*

Application for Early Childhood Staff

Name: _____ Date of Application: _____

Address: _____ Phone Number: _____

City: _____ State: _____ Zip Code: _____

Email: _____ Social Security Number: _____

Desired Position(s): _____ Available Start Date: _____

How did you hear about Little Doves:

Internet Friend, if so, who: _____ Other: _____

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation: YES NO: describe what you are unable to perform _____

Age (indicate most applicable):

I am at least 16 years old I am 18 years old or older

Educational Background

Highschool: _____ State: _____ Graduated: YES NO GED

College: _____ State: _____ Degree: YES _____ NO

College: _____ State: _____ Degree: YES _____ NO

Honors/Awards: _____

Early Childhood Education & Experience

Certificate Name/Specialty: _____ Date Issued: _____

Certificate Name/Specialty: _____ Date Issued: _____

Certificate Name/Specialty: _____ Date Issued: _____

Certificate Name/Specialty: _____ Date Issued: _____

Additional Early Childhood Experience:

Include the ages of the children you've worked with and the duties performed. Please list the most recent experience first, including dates.

Employment Experience

Please list work experiences for the last 3 years starting with the most recent. Include relevant volunteer work. You may skip this section if this information is already included in an attached resume. Attach additional experience if needed.

- 1. Employer: _____ Phone: _____ Supervisor: _____
 Dates Employed: _____ Position/Responsibilities: _____
- 2. Employer: _____ Phone: _____ Supervisor: _____
 Dates Employed: _____ Position/Responsibilities: _____
- 3. Employer: _____ Phone: _____ Supervisor: _____
 Dates Employed: _____ Position/Responsibilities: _____

Professional References

Please list employers and associates who have knowledge of your background/experience with children or in leadership.

- Name: _____ Phone: _____ Relationship: _____
- Name: _____ Phone: _____ Relationship: _____
- Name: _____ Phone: _____ Relationship: _____

Please attach a resume and any additional information you would like us to know about you in relation to this application.

Have you ever been convicted of a felony: YES NO. If yes, state the nature of the crime/s, when and where, and the disposition of the case: _____

No applicant will be denied employment on the grounds of conviction of a criminal offense. The nature of the offense, the date, and the surrounding circumstances and relevance of the offense to the position applied for may be considered.

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application will be grounds for dismissal.

I hereby give Little Doves Children's Learning Center permission to thoroughly investigate my references and authorize my former employers to disclose to Little Doves any information related to my work record.

I understand and agree that, if hired, my employment is for no definite period and may end regardless of the date of payment of my wages and salary, be terminated at any time without prior notice and without cause.

Applicant's Signature: _____ Date: _____

Anyone hired to work in ECE must submit a portable background check, provide a record of a clear TB test and the MMR vaccination, and complete the 30-Hour Childcare Basics training within the timeline determined by your position.